THE EXCHANGE

PRIVATE DINING



(361) 414-9788 www.theexchangecc.com 224 N MESQUITE ST CORPUS CHRIST, TX 78401

PRIVATE EVENT DETAILS

Host Your Next Private Event at The Exchange
Looking for a vibrant space to bring people together? The Exchange offers the perfect setting for birthdays, corporate gatherings, club meetups, celebrations, and private parties of all kinds.

With handcrafted cocktails, delicious Americana-style cuisine, and an energetic atmosphere rooted in Corpus Christi's local culture, we make every event unforgettable. Whether you want a relaxed get-together or a lively night out with music, our team is here to help you create the experience you're imagining. From small groups to larger celebrations, we make planning easy – just bring your people, and we'll handle the rest.

SPACE OPTIONS

BLUE ROOM - 48 SEATS

GOLD ROOM - 16 SEATS

NAVY + GOLD ROOMS - 64 SEATS

GREEN ROOM - 38 SEATS

CHAMPAGNE LOUNGE - 16 SEATS

CENTER STAGE - 32 SEATS

VIP BOOTHS + CENTER STAGE - 48 SEATS

ENTIRE VENUE - 154 SEATED | 200 COCKTAIL

BOOKING REQUIREMENTS

Once your event date is confirmed, our Culinary Team will guide you in choosing the perfect Food Package and Drink Add-Ons that meet your vision and budget. A **50% deposit** is required at the time of booking. The **final headcount is due 7 days before the event.** A **20% service charge and applicable taxes** will be added to your final invoice.







MEXICAN FIESTA

$32 Per Person

A bold, crowd-pleasing spread inspired by classic Tex-Mex comfort.

PACKAGE INCLUDES

STREET CORN QUESO
Sweet corn, chilis, creamy cotija and goat cheese, served warm with tortilla chips.

KING RANCH CHICKEN
A hearty Texas classic layered with pulled chicken, melty cheese, and rich chile-forward flavor.

FAJITAS (CHOICE OF BEEF, CHICKEN, SHRIMP, OR COMBO)
Sizzling, seasoned proteins served with traditional fixings.

MEXICAN RICE
Fluffy, savory rice with warm spices.

REFRIED BEANS
Creamy and comforting, made for scooping and sharing
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A 20% service charge and applicable sales tax (currently approximately 8.25%) will be added to the total amount due.



SOUTHERN SOUL

$35 Per Person

Down-home favorites done Exchange-style. This package brings Southern comfort, rich flavors, and nostalgic dishes that always hit the spot.

PACKAGE INCLUDES

CHICKEN FRIED STEAK MINIS
Texas beef, crispy battered, finished with rich gravy.

MEATLOAF
House-made Texas beef meatloaf with sweet chili glaze.

AMERICAN FRIED CATFISH
Golden fried and flaky, a true Southern staple.

MASHED POTATOES & BROWN GRAVY
Buttery, smooth, and soul-satisfying.

MAC 'N' CHEESE
Creamy, cheesy comfort with a baked finish.

SEASONAL VEGGIES
Chef's selection of fresh, rotating vegetables.

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THE GOODFELLAS

$36 Per Person

A classic Italian-inspired spread made for long tables, shared plates, and family-style dining.

PACKAGE INCLUDES

BASIL PESTO DIP
Herb-forward, rich, and perfect for dipping.

TOMATO, OLIVE & GOAT CHEESE BRUSCHETTA
Bright, fresh, and balanced on toasted bread.

CAESAR SALAD
Classic Caesar with shaved pecorino romano, house-made croutons, lemon, and anchovies.

SPAGHETTI & MEATBALLS
Traditional red sauce with hearty meatballs.

CHICKEN PICCATA
Pan-seared chicken with lemon, capers, and butter sauce.

PASTA ALFREDO
Creamy and indulgent. Add blackened chicken or blackened shrimp for $5 per person.

CHEESY GARLIC BREAD
Served warm with marinara for dipping.

DRINK PACKAGES

TEA & SODA
- **$4 per person**

DRINK PACKAGE
- **$9 per ticket**
- Bottled Beer, Wine by The Glass, Premium Well Liquor

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COCKTAIL RECEPTION HOR D'OEUVRES

12 Piece Minimum per Item

Perfect for mingling and mix-and-mingle moments, these bite-sized favorites are designed for easy enjoyment while guests sip, socialize, and explore the space.

FEATURED BITES

COCONUT SHRIMP	3.25
MINI CRAB CAKES, TARTAR	4.5
MEATLOAF BITES W/ HOT HONEY GLAZE	2.5
BURGER SLIDERS	4.5
MINI CHEESESTEAK SLIDERS W/ CHERRY PEPPER RELISH	4.5
WINGS	2.25
FRENCH ONION DIP ON WARM BREAD	2
CHOCOLATE BUTTER CAKE SQUARES	2.5
PASSION FRUIT PIE BARS	2.5

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A 20% service charge and applicable sales tax (currently approximately 8.25%) will be added to the total amount due.

PRIVATE PARTIES

BOOKING FORM

NAME

EMAIL

PHONE NUMBER

DATE OF EVENT

GUEST COUNT

SEATING AREA SELECTION

EVENT DETAILS

Menu Selection	Guest Count	Price Per Person		Total
Mexican Fiesta		$32		
Southern Soul		$35		
The Goodfellas		$36		
Hor D'oeuvres				
Soda / Tea		$4		
Drink Package		$9ea		

A 20% service charge and applicable sales tax (currently approximately 8.25%) will be added to the total amount due.

SUB-TOTAL	
TOTAL	
DEPOSIT	

PRIVATE PARTIES

TERMS & CONDITIONS

PRIVATE EVENT AGREEMENT

The Exchange agrees to provide the food, beverages, and services outlined in the attached event description, according to the following terms and conditions:

PRE-EVENT DEPOSITS & PAYMENTS

A 50% deposit of the event's estimated total, along with a signed copy of this agreement, is required to reserve your event date and confirm services. The remaining balance of the estimated total is due on the day of the event. The Exchange reserves the right to cancel an event if payment deadlines are not met, if credit card charges are declined or disputed, or if checks are returned. After the event is completed, The Exchange will provide a final invoice, which may differ from the initial estimate depending on final attendance, additions, or changes.

PRE-EVENT REVISIONS

All menu adjustments, drink package selections, and the final headcount must be submitted seven (7) days prior to the event. If a final headcount is not received by the deadline, the customer will be charged for at least the guaranteed guest count listed in the event description. If the plate count increases, the price per person will be updated based on the final number of guests. Menu or beverage changes requested after the deadline may or may not be accommodated, depending on availability. Any additions or removals made after this agreement is signed will require a re-signed updated contract.

SERVICE CHARGE

A 20% service charge will be applied to all food and beverage totals. Service charges for third-party contracted services (if applicable) cannot be added to the final invoice and must be paid directly to the external vendor.

PRIVATE PARTIES

TERMS & CONDITIONS

POST-EVENT FINAL INVOICE & ADDITIONAL FEES

The customer will be billed for the allotted event time stated in the attached event description. If the event extends beyond the scheduled time, additional hourly charges will apply. The customer will also be billed for the number of plates agreed upon in the event description. If the final plate count exceeds the guaranteed amount, the customer will be charged for all additional plates. Any missing or damaged equipment or property belonging to The Exchange or any approved third-party vendors will be billed to the customer.

CANCELLATION POLICY

The following cancellation fees apply:

- 21 days before the event: 50% of the deposit, plus tax
- Inside 21 days before the event non-refundable deposit, plus tax

OUTDOOR EVENTS

All outdoor bookings at The Exchange are reserved on a “rain or shine” basis. In the event of bad weather, it is the customer’s responsibility to relocate the event indoors or secure a covered outdoor area (e.g., tent rental). Additional tent or equipment rental fees will be billed to the customer. If the customer chooses to cancel due to weather, the standard cancellation policy applies, including deposit forfeiture.

VENDORS

Vendor services (such as live entertainment, DJs, photo booths, etc.) must be finalized seven (7) days prior to the event. Adjustments after this deadline cannot be guaranteed. If contracted third-party staff or vendors are required to stay longer than scheduled, the customer will be billed for the additional time at the vendor’s rate.

SAFETY REQUIREMENTS

The customer, along with all employees, guests, and invitees, must comply with all applicable safety laws, regulations, and instructions provided by The Exchange for the duration of the event.

PRIVATE PARTIES

TERMS & CONDITIONS

LIMITATIONS ON DAMAGES

Neither party shall be held liable for failure to perform its obligations under this agreement when such failure is caused by an act of God, war, civil disturbance, strike, or any other force majeure event beyond the party's control, provided that reasonable measures are taken to mitigate the impact. In these situations, the customer's pre-event deposit(s) will be refunded. However, if a force majeure event occurs five (5) days or less before the event date and the customer must cancel, the customer is responsible for all actual costs incurred in preparation for the event, including but not limited to food, beverages, staffing, and rentals. The Exchange may retain all or a portion of the pre-event deposit(s) to cover these expenses. Under no circumstances shall The Exchange be liable for any speculative, consequential, punitive, or exemplary damages of any kind. The customer expressly waives any rights to such damages arising from event cancellations, service interruptions, or any breach or default under this agreement.

RELEASE & INDEMNITY

The customer agrees to release and waive any claims against The Exchange, including its agents, employees, contractors, vendors, and officers ("Indemnified Parties"), for any injury, death, damage, or loss to persons or property occurring in connection with or incidental to services rendered under this agreement–even if caused in whole or in part by the negligence (whether sole, joint, or concurrent), gross negligence, strict liability, premises liability, willful misconduct, or breach of contract by the Indemnified Parties. The customer further agrees to defend, indemnify, and hold harmless The Exchange and all Indemnified Parties from any and all claims, losses, damages, liabilities, causes of action, suits, and expenses–including court costs and attorneys' fees–arising out of or connected with the event, including the actions or omissions of the customer, their employees, agents, licensees, guests, caterers, or third-party vendors. Such indemnity applies to the consequences of the Indemnified Parties' own culpable conduct or liability, including but not limited to:

(a) negligence, gross negligence, strict liability, premises liability, product liability, willful or malicious conduct, breach of contract, and actions in equity, whether such conduct was the sole, proximate, or producing cause of the claim, or whether it occurred jointly or concurrently with the culpable conduct of the customer or any other individual or entity; and

(b) the consequences of the customer's own culpable conduct or liability in connection with the event, regardless of whether such conduct was the sole, proximate, or producing cause of the claim.

Any person signing this agreement represents and warrants to The Exchange that he or she is duly authorized to sign on behalf of the customer and legally bind the customer to this contract.

PRIVATE PARTIES

TERMS & CONDITIONS

PLEASE NOTE:

This contract will only be honored if it is signed and returned with the required credit card deposit within 5 days from the time and date printed on this document. If The Exchange does not receive the client's signature, credit card information, and full deposit within that timeframe, the event date may be released to another party, and the terms outlined above may be subject to change.

DATE OF EVENT

SIGNATURE OF ACCEPTANCE

PRINTED NAME

DATE